

## **Media ministry Notes – February 11, 2009**

### **Wittenberg Wall**

Paul P has been in contact with Alan R about constructing the shelf for the wall. Alan has indicated that he can build the shelf. The panels will probably have to be shortened to accommodate the addition. Alan is also looking into making the section headings for us. Paul P will keep the team updated on the progress or issues.

### **Web Posting Guidelines**

Team finalized the guidelines for posting articles/photos/events on the web. These guidelines will be posted as a link from the same page as the Newsletter/Pewsletter articles (<http://www.gslchurch.org/newsletter>). In addition, each web page will have a “Submit Article” link at the bottom of the page. Now that these are complete, we need to convey these to council and ministries (and get them to comply).

**Action:** Paul H will publish the guidelines on the web site. Paul P will email council and ministry leaders about the guidelines.

### **Web site**

We will devote our next meeting to discussing the web site in general.

**Next meeting:** Wed. March 4