

Media Ministry October 22, 2008 meeting notes

Wittenberg Wall

- Paul P is going to talk to two members of the church (who have extensive woodworking experience) about building the shelf for us.
- Proposed renaming the wall – Wittenberg Information Center
- The wall will now be divided into 5 distinct sections. Each section will represent a component of the organizational cross. Colors to be: Blue, Red, Purple, Gold, Green
- Have the headings made of the same wood lettering as other parts of the narthex? Paul P will check into getting a quote from the woodcarving company.
- Agreed that each section should be the same size. With Youth activities being potentially large, we suggest that Youth activities (signups) move to the Youth Bulletin Board. (Paul P will talk to Dan.)
- Proposed layout is:

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| Faith Formation | Mission Ministry | Congregational Life | Liturgical Life | Resource Ministry |
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Action: MB to sew the strips together. Folks will meet in early November to deconstruct/reconstruct the wall.

Wittenberg Wall Guidelines

Once finalized, these will be prominently posted on the wall:

1. Possible Section contents – general list of types of announcements, activities that could appear under each section
2. Date – should be the date to remove the item
3. Contact person – the person (name and number) responsible for posting the item
4. Approval – Every item posted on the wall must be approved by office staff
5. Sticker - This must be filled out (with Name, Date, approval signature) and attached to item. Items without a sticker will be removed by office staff.