

Media Ministry June 4, 2008 meeting notes

1. Pictorial Directory – Activity Pages

Format – fuzzy edges with random placement on pages; 12-15 per page; parchment background

We still need pictures (we haven't gotten many):

Action: everyone will peruse website for useful pictures (copy link and send to team ones they think are good candidates); Send specific requests to targeted folks

What should go on each activity page?

- **Liturgical Life**
 - Choirs (Heartsong, Sanctuary, Children's, instrumentals etc)
 - Church symbols
- **Congregational Life**
 - Stephen Ministry
 - ChristCare
 - Congregational picnic
 - Confirmation banquet
- **Faith Formation**
 - Children's ministry
 - Youth ministry
 - Evangelism (MB to ask Jayne)
 - Sunday school pictures
 - Faith in home (Paul P to ask Brenda)
 - Preschool
- **Mission Ministry**
 - Youth missions
 - Coffee House
 - Mnene Parish
 - Camp Verano
 - Habitat for Humanity (Paul H has CD)
 - Serving Cup
- **Resource Ministry**
 - Staff pictures
- **25th Anniversary**
 - Old Sanctuary/new sanctuary
 - Bearded PD/current PD
 - Symbol of Believe, Belong, Serve
 - Original Newsletter banner/new banner
 - Original meeting place

Layout of individual pictures

- Soft edges
- Include phone number
- All font same size, bold, non serif

Directory Part

- Make last name bold and all Caps
- First name mixed case
- Phone number
- Address
- Email address (addresses?)
- Spiral binding

2. Survey Monkey

GSLC's contract expires in June. It has been a very useful tool for the church. Should we continue the service, let it expire or consider another survey option? Brenda has indicated interest in another tool.
Action: Pauls to handle this

3. Website Guidelines

Discussed the general guidelines drafted by Paul H and specific guidelines for ministry teams and council drafted by Paul P. We felt both had merit. General guidelines would apply to all who wish to post something on the website. Specific guidelines for ministry teams and council would give them consistent expectations. How to present and police?

Action: Everyone to review these drafts so we can amend/approve at next meeting.

Next meeting – Monday, June 23, 2008