

Media Ministry February 7, 2008 meeting notes

Preschool Website – The preschool website is online. Paul H did a great job coordinating this activity with preschool staff and board. They still seem a little unsure as to how to best use this site. E.g., this year's calendar is missing. How can we help them?

Action: Paul P will talk with Sue about getting the 2007-8 calendar and other updates.

Computer Kiosk – Our plan is to set up the computer kiosk in the Welcome Center area.

Action: We still need to verify we have permission to use this area. Once we get the okay, Paul can set up the computer.

Wittenberg Wall – Although no work has been done yet, cleaning up this area is still important to us.

Action: Mary Beth and Kerstin will meet and draft a proposal on how the wall should look. Paul P will check into electrical work (lighting).

Pictorial Directory – The last photo directory was made in 2005. PD would like a new one printed for our 25th anniversary year. Paul P has been contacted by a company in Winston Salem (Carico Productions) that claims they do all the work (scheduling, photographing, check in, etc) except the final proof.

Action: Paul P will call Carico Productions and ask about their availability to meet with us and discuss their services in more detail.

Priorities – We felt that we should focus on website guidelines and activities that have direct impact/benefit to the 25th anniversary (computer kiosk, photo directory, Wittenberg Wall, Organizational Cross).

Church Organizational Cross – Size? Cost? Exact location? We proposed a 4' x 3' size. This size should be able to fit directly above the lectern mounted on the wall in the Narthex. As a possible cost-saving measure, we proposed building a wooden frame and inserting 6 individual wood panels. We discussed getting multiple quotes: from the company that made the other wooden plaques and other plaque-manufacturing businesses.

Action: Paul P to get a quote from the woodworking company.

Website Guidelines – We delayed discussion to another meeting.

Next meeting – Thursday 21 February 2008